

Application for Enrolment



Student Details

Family Name Male Female

Given Name(s) Preferred Name

Date of Birth Place of Birth

Residential Address

Postal Address

Victorian Student Number (VSN) (If known)

Religious Denomination (If applicable) Congregation (If applicable)

Language spoken at home

Apply for entry to Year : Prep 1 2 3 4 5 6 in the year 20.....

Name of Kindergarten and/or Primary School Attending Name of School/Kindergarten Date Year Level(s)

Is your child

An Australian Citizen Yes No A Permanent Resident of Australia Yes No

(If yes, please provide supporting documentation)

A Temporary Resident of Australia Yes No Indigenous/Torres Straight Islander Yes No

(If yes, please provide supporting documentation)

Please note: A copy of the Student's Birth Certificate confirming Date of Birth will be required at time of application.

Special Needs / Health Issues

- Particular Talents
- Behavioural Needs
- Speech Impairment
- Intellectual Disability
- Autism/Aspergers
- ADHD
- Educational Needs
- Assistance with Medication
- Allergies/Chronic Illness
- Learning Difficulty
- Mobility Impairment
- Vision Impairment
- Physical Disability
- Anaphylaxis
- Personal Care Needs
- Asthma
- Other (Please explain)

To assist with planning, programming, allocation of resources and the School's capacity to provide appropriately for your child's needs, please tick the appropriate boxes and provide relevant information where applicable.

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Parent Information

FATHER

Family Name	Title
Given Name(s)	Preferred Name
Residential Address	
Telephone Home	Mobile
Email	Work
Religious Denomination: (if applicable)	Congregation: (if applicable)
Occupation	Employer

MOTHER

Family Name	Title
Given Name(s)	Preferred Name
Residential Address	
Telephone Home	Mobile
Email	Work
Religious Denomination: (if applicable)	Congregation: (if applicable)
Occupation:	Employer:

Connections

Is this student a child or sibling of a **past or present student** of The Good Shepherd Lutheran Primary School?

Yes No If YES, please provide details:

Name & Relationship:	Years Attended:
Name & Relationship:	Years Attended:

Is this student a child or sibling of a **past or present student** of Luther College?

Yes No If YES, please provide details:

Name & Relationship:	Years Attended:
Name & Relationship:	Years Attended:

How did you learn about The Good Shepherd Lutheran Primary School? (Please tick)

- | | |
|--|--|
| <input type="checkbox"/> Word of Mouth | <input type="checkbox"/> School Publications |
| <input type="checkbox"/> Media/Advertising | <input type="checkbox"/> Open Day |
| <input type="checkbox"/> Letter Box Drop | <input type="checkbox"/> Prospectus |
| <input type="checkbox"/> Social Occasions | <input type="checkbox"/> Website |

Other : _____

Reasons for seeking entrance:

Please rate each item on the following 1-5 scale
1 = not at all important, 5 = very important

- | | |
|--|---|
| <input type="checkbox"/> Religious Foundation & Influence | <input type="checkbox"/> Pastoral Care |
| <input type="checkbox"/> Academic Reputation | <input type="checkbox"/> Siblings in School |
| <input type="checkbox"/> Broad/Balanced Program | <input type="checkbox"/> Friends in School |
| <input type="checkbox"/> Co-education | <input type="checkbox"/> Fee Level |
| <input type="checkbox"/> Music/Performing Arts Program | <input type="checkbox"/> Locality |
| <input type="checkbox"/> Father/Mother attended GSLPS/Luther College | |

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Please Note:

- The Enrolment Application Fee of \$70 is non-refundable.
- The payment of the Enrolment Application Fee does not guarantee enrolment.
- A refundable Family Deposit of \$500 per family will be lodged with the School on acceptance of a place for the first child in the family.

Enrolment Policy:

Enrolment priorities will be determined by the Good Shepherd Lutheran Primary School Council. The current enrolment priorities are:

1. Children of families where the parents and/or children are active members of congregations of the Lutheran Church of Australia or otherwise adherents to the Lutheran faith.
2. Siblings of current or former students of the School.
3. Children of former students of the School.
4. Children of current or former staff members of the School.
5. Siblings of current or former students of Luther College.
6. Children of former students of Luther College.
7. Children of current or former staff members of Luther College.
8. Students transferring from other schools associated with the Lutheran Church of Australia.
9. Students who do not satisfy any of the above criteria, taking into consideration the pre-enrolment interview process.

Students and their parents, from any of the above categories, are required to have demonstrated an ability to support the School's Christian ethos.

Date of receipt of application is considered an important part of the enrolment and offer process.

If the School is oversubscribed at one or more year levels, it may choose to maintain a Waiting List. The principles of fairness and transparency that apply throughout the Enrolment Policy also apply to the procedures relating to the management of the Waiting List.

The School may also make an enrolment decision based on whether the School judges that it can meet the needs of the student.

In special circumstances, students may be accepted at the discretion of the Principal or Council.

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Parents and Guardians:

I am aware of the Christian character and Aims of the School as a Lutheran Primary School. I will support and co-operate with the School in the pursuit of these aims and I agree that my child shall treat these with respect. I agree to abide by and support the rules and regulations of the School, and to pay school fees on receipt of the fee account.

Signature of parent/guardian:

Date:

Signature of parent/guardian:

Date:

Payment Method:

Visa Mastercard (VISA & MasterCard only) Cash Cheque

Cardholder's Name (please print)

Credit Card Number ____ / ____ / ____ / ____ /

Expiry Date: ____ / ____

Student Application Fee: \$70 (non-refundable)

Cardholder's Signature:

Date:

Application Process

Please return:

1. Application for Admission
2. A copy of your child's birth certificate
2. Supporting VISA documents for Permanent & Temporary Residents
3. A copy of the latest School Report & NAPLAN Report (if applicable)
4. \$70 Application Fee

Enrolment Officer
Good Shepherd Lutheran Primary School
53-57 Plymouth Road
Croydon Hills, VIC 3136
E: goodshep@gslps.vic.edu.au

Office Use Only

Receipt Number: _____

Date Application Received: _____

Enrolment Information



School Tours

To gain further insight in to the life of Good Shepherd Lutheran Primary School, families are invited to attend one of our weekly School Tours. These tours take place during the School Term on Tuesdays at 2:00pm and Thursdays at 10:00am. To register for a tour, please contact the Administration Centre on 9726 2900.

Open Day

The School also invites families to attend our next Open Day. Open Day dates are published on the School website www.gsmps.vic.edu.au or for more information please contact the Administration Centre on 9726 2900.

Enrolment Process

Stage	Timeline	Action
Application Submitted		<ul style="list-style-type: none">• Application for Admission Form & \$70 Application Fee submitted by family.• Application processed and prospective family sent confirmation receipt.
Prep		
Enrolment Intention Form	February	<ul style="list-style-type: none">• The year prior to your child commencing Prep, you will receive an Enrolment Intention Form requesting confirmation that you wish to proceed with the application. You are also invited to attend an Information Evening with our Principal.
Information Evening with the Principal	March	<ul style="list-style-type: none">• Prospective families are invited to attend an Information evening with our Principal, Greg Schneider. At this evening, the Aims of the School and the various educational and pastoral programs offered are explained in further detail.
Interview with Principal	April-May	<ul style="list-style-type: none">• Following the Information Evening, families are invited to attend an interview with our Principal, Mr Greg Schneider.
First Round Offer Letters	Late May	<ul style="list-style-type: none">• Offer letters are sent to successful families.
Acceptance Deadline	Early June	<ul style="list-style-type: none">• Enrolment Confirmation and \$500 Family Deposit to be returned by the due date.
Second Round Offers	June-August	<ul style="list-style-type: none">• Second round offer letters sent.
GRADE 1—6		
Interview with Principal		<ul style="list-style-type: none">• When a position becomes available, the family is invited to attend an interview with our Principal, Mr Greg Schneider.
Offer Letter		<ul style="list-style-type: none">• Upon a successful interview, the family is sent a letter of offer.
Acceptance Deadline		<ul style="list-style-type: none">• Enrolment Confirmation and \$500 Family Deposit to be returned by the due date.